

MEETING INAUGURAL FORUM MEETING
DATE I TIME TUESDAY 14TH APRIL 2015 6.30PM – 8.30PM
LOCATION WESTMINSTER UNIVERSITY NEW CAVENDISH CAMPUS
PAVILION ROOM 115 NEW CAVENDISH STREET, W1W 6UW

CHAIR Wendy Shillam
NOTE TAKER

The forum is open to any resident, worker, business or organisations that is located in FitzWest Neighbourhood Area. Membership is free. All members must register by filling in a form on the internet or in person before taking part in a meeting. Observers are welcome.

Anyone wishing to stand as a member of the Executive Committee must be a member of the organisations and must also have filled in a short proposal form.

AGENDA

1.	5mins	Welcome and apologies <ul style="list-style-type: none">• Minutes of last meeting• Declaration of interests• What is a neighbourhood Plan?	Presenter	Chair
4.	40 mins	What our Neighbourhood Plan should cover. Presentation from members of the Forum, covering different aspects of the Plan: <ul style="list-style-type: none">• Pressure for development• The affordability of housing• The importance of independent businesses• The state of streets and squares• Traffic, parking, deliveries, cycling and walking• Rubbish collection• Greening the area• Night time uses	Presenter	Various
5.	5 mins	Questions	Presenter	Chair
8.	10 mins	Break and informal discussion		
9.	15 mins	Resolutions	Presenter	Chair

FITZWEST
c/o Fitzrovia Community Centre
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10. 35 mins **Forum AGM** Presenter Alison Matthews
- 1. Election of Executive Committee**
- Proposals and ballot papers will be available at the event. Further information will be posted on the website as it becomes available.
- 2. Approval of Constitution**
- For a full copy of the constitution go to <http://fitzwest.org/wordpress/about/draft-constitution/>
- 3.. Membership report**
12. 5mins **Sum up, overview of future tasks** Presenter Chair
13. 5mins **Discussion on form/topics of future meetings** Presenter Chair
- END 8.30pm**