

MEETING SHADOW EXECUTIVE COMMITTEE
DATE | TIME MONDAY 6TH OCTOBER 2014 | 6.30PM
LOCATION FITZROVIA COMMUNITY CENTRE FOLEY STREET
FACILITATOR AM
NOTE TAKER IM

PRESENT

Wendy Shillam	WS
Yoram Blumann	YB
Nick Bailey	NB
Gwilym Harbottle	GH
Ali Matthews	AM
Ian Milne	IM
Sharon Banoff	SB

MINUTES

1. Welcome and apologies

Apologies received from Brian Weaver.

The Chair welcomed Sharon Banoff who has been invited to join the SEC as a co-optee to help with Communications. SB has lived and worked locally for many years.

2. Questions

None.

3. Minutes of last meeting

Minutes of the Forum Committee meeting of 29th July 2014 were approved. Minutes have been posted on the website.

4. Matters arising

Jonathan Powell has been contacted by, and has met with, WS. No further action recommended.

AM tabled some proposed changes to the Forum's constitution, which were agreed. These were intended to remedy the awkward distinction between 'business representative' and 'workers'. A simplification of the Register of Interests was agreed. Comments on a draft code of conduct (which was not discussed) were invited before the next meeting.

Sharon Banoff was officially co-opted as Communications Officer.

**Action: AM to amend constitution on website and notify WCC of the changes
Committee members to complete register of interests and send to NB
Committee members to send any comments on draft code of conduct
to AM before next meeting.**

Topic Groups

IM reported that there had been no interest in the Local Economy Topic Group meeting (there had been two apologies but no attendees). A second attempt would be made.

NB reported on the Housing Group discussion meeting.

GH reported on the Conservation & Culture discussion meeting.

AM – the Environment discussion meeting has not yet taken place.

YB reported on the new review of Licencing. There is nothing to report on the proposed Tottenham Court Road/Gower Street "two way" traffic scheme.

WS reported on an initial dialog with Crossrail 2. She will champion this with other local groups.

5. Chair's report

WS reported that Westminster Council had requested further information about the numbers and breakdown of our membership.

Action – GH to send.

6. Secretary's report

Nothing to report.

7. Treasurer's report

YB reported that the bank account has now been set up. No money has yet been received. WS confirmed FitzWest has been informed that it will receive money from the ward budget as it is the only Forum without existing funding. It

was agreed that the formal protocols for authorising bank payments would be enacted once funds have been received.

Action – WS to chase funding. YB to consider protocols

8. **Communications report**

A discussion took place as to the merits of purchasing business and residential data bases for the area. It was recommended that that a local email focused business database should be purchased once funds are available, unless a sponsor could be found.

Action: SB to consider methods of attracting public/corporate involvement in the Forum.

9. **Membership report**

GH confirmed that the information on our membership has been checked and any duplication removed.

10. **AOB**

It was noted that the both the BBC, a major employer in the area, and Derwent London, a land owner, had expressed interest in joining and working with the Forum once it is officially recognised.

It was suggested that a map showing the FitzWest boundary be requested from Westminster. This could be put on the website and used at meetings.

NB had sent comments to WCC on behalf of the Forum in connection with the proposed redevelopment of the Cleveland Street "triangle". The main concern of Holcroft Court residents being the repositioning of the disused petrol station.

WS reported that she had been contacted by neighbours of the proposed development on the south side of Langham Street. She would try to meet the developer to better understand their planning application.

We agreed to alternate meetings between Monday and Wednesdays to make attendance easier for Sharon and others who may have regular weekly commitments, and to make FCC the default venue if we could continue to use it without charge.

Action: NB to speak to FCC

11. **Date of next meeting**

5th November. Venue to be confirmed.

Action: NB to confirm