

**MEETING** SHADOW EXECUTIVE COMMITTEE  
**DATE | TIME** WEDNESDAY 14<sup>th</sup> JANUARY 2015. 6.00PM  
**LOCATION** 9a MARGARET STREET  
**FACILITATOR** NB  
**NOTE TAKER** SB

Nick Bailey	NB
Wendy Shillam	WS
Gwilym Harbottle	GH
Sharon Banoff	SB
Yoram Blumann	YB
Ali Matthews	AM
Ian Milne	IM

## MINUTES

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1. 5mins **Welcome and apologies** *Facilitator*  
Apologies received from Brian Weaver and Daniel Castle
2. 5 mins **Questions from the forum** *Facilitator*  
None
3. 5 mins **Minutes of last meeting** *Facilitator*
  - Minutes of the last meeting dated 1<sup>st</sup> December approved.
  - Minutes posted on the website. Current minutes to be posted.

### **Action WS**

#### **Matters Arising**

- 20 mins NB welcomed everyone and reviewed actions outstanding from the December Workshop. *Facilitator*  
mins New Topic group titles and numbers agreed.

**FITZWEST**  
c/o Fitzrovia Community Centre  
2 Foley Street  
London W1W 6DL  
[info@fitzwest.org](mailto:info@fitzwest.org)

**Action: all topic groups to meet by end Feb.**

Re Newsletter: editors to be rotated monthly, with all invited to write on their topics.

**Action: all to contribute to newsletter. AM to schedule/disseminate.**

Discussion continued on communication and when/how to proceed with twitter.

**Actions: WS to produce flyers/posters as possible. GH to produce comment box.**

Business contact list from Kompass awaited (IM)

Spring walk to be discussed next month (WS)

Group sponsors – no progress yet but priorities to be established. WS raised the need for original research, with input from other local associations.

**Chair's report**

WS has emailed the New West End Company, who would like a member to join the Forum. She will meet them next week, also to discuss bus re-routing. WS met relevant Councillors to discuss problems with rubbish. A leaflet on this subject will be distributed to residents (mentioning Fitzwest). There have been minor modifications to the planning application in Langham Street. Cleveland St/Holcroft Court: Fitzwest have submitted objections (as have individuals). Approval of the Forum: WS met Tom Kimber last week, wording may need slight changes. AM circulated an updated draft constitution which was agreed.

5. 5 mins

Presenter

Wendy Shillam

**Action: AM to send updated constitution to Tom Kimber.**

6. 5 mins

**Secretary's report**

No update required

Presenter

Nick Bailey

**Treasurer's report**

YB reported on funds received from WCC. He raised ways to obtain grants, and Forums are now able to apply for an initial £8000 – application dates to be confirmed. It was agreed not to rush for the current round of applications, but to wait for the future round.

7. 5 mins

Presenter

Yoram Blumann

**Action: (AM/YB?) to draw up draft applications.**

**Communications report**

SB said a Fitzwest site was now on Streetlife, and it had been circulated to subscribers at the weekend.

8. 5 mins **Action: SB will help edit newsletter.** Presenter Sharon Banoff

9. 5mins **Membership report**

A discussion on the recruitment of more business members followed, and it was felt the database will help. Presenter Gwilym

**Action: GH to draft a letter to local businesses (SB to edit + WS).**

Harbottle

**AOB**

A Westminster consultation document (Planning and Policy) was circulated and it was agreed that the committee would comment in writing on each booklet topic, as below:

10. 5mins **Booklets 16- Spatial policy (YB); 18- Office to residential (IM); 14- Energy (AM); 15- Heritage policy (GH) ; 17- Affordable housing (NB); 19 – West End (WS).** Facilitator

**WS will attend a Fitzeast meeting next week.**

**GH has drafted constitution for the CIC and will take this forward.**

**YB mentioned West End Partnership board and will circulate any reports of interest.**

11. 5mins **Sum up, overview of future tasks** Presenter Wendy Shillam  
WS summed up actions and achievements so far and thanked everyone for their efforts.

12. 2mins **Date of next meeting**  
**Monday 2<sup>nd</sup> February, FCC.**

END 8.00pm

Date of next meetings 2015

Please note dates have changed to take account of East Holidays.

**6.00pm – 7.30pm**

<b>Date</b>	<b>Venue</b>	<b>Facilitator</b>	<b>Note taker</b>
Mon 2 Feb	Community Centre Foley St	GH	DC
Wed 4 March	9a Margaret St	IM	GH
<b>Mon 13 April</b>	<b>Community Centre</b>	<b>SB</b>	<b>AM</b>
Wed 6 May	9a Margaret St	DC	WS
Mon June 1	Community Centre	BW	YB
Wed July 1	9a Margaret St	YB	IM
Mon 7 September	Community Centre	AM	NB
Wed 4 November	9a Margaret St	WS	SB