

MEETING	SHADOW EXECUTIVE COMMITTEE
DATE I TIME	WEDNESDAY 14 <sup>th</sup> JANUARY 2015 I 6.00PM
LOCATION	London House, 9A Margaret Street, London W1W 8R
FACILITATOR	Gwilym Harbottle
NOTE TAKER	Yoram Blumann

*Executive Committee meetings are held in public. Any member of the Forum may, if they wish, submit a written question to the Executive that will be answered at the beginning of the meeting. We regret that open discussion from the floor and subsidiary questions cannot be accommodated. All agendas and minutes can be found at [www.FITZWEST.ORG/wordpress](http://www.FITZWEST.ORG/wordpress) Meetings are chaired and recorded by a rotating facilitator and note taker.*

## AGENDA

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1.	5mins	<b>Welcome and apologies</b>	Presenter	Facilitator
2.	2mins	<b>Declaration of members interests</b>	Presenter	Nick Bailey
3.	5 mins	<b>Questions from the forum</b>	Presenter	Facilitator
4.	5 mins	<b>Minutes of last meeting</b>	Presenter	Facilitator
5.	20 mins	<b>Matters arising</b>	Presenter	Facilitator
6.	5 mins	<b>Chair's report</b>	Presenter	Wendy Shillam
7.	5 mins	<b>Secretary's report</b>	Presenter	Nick Bailey
8.	5 mins	<b>Treasurer's report</b>	Presenter	Yoram BLumann
9.	5 mins	<b>Communications report</b>	Presenter	Comms Officer
10.	5mins	<b>Membership report</b>	Presenter	Gwilym Harbottle
11.	5mins	<b>AOB</b>	Presenter	Facilitator
12.	5mins	<b>Sum up, overview of future tasks</b>	Presenter	Wendy Shillam
13.	2mins	<b>Date of next meeting</b>	Presenter	Facilitator
14.		<b>END 8.00pm</b>	Presenter	Facilitator

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