

MEETING	SHADOW EXECUTIVE COMMITTEE
DATE I TIME	MONDAY 12 th JANUARY 2015 I 6.00PM
LOCATION	London House, 9A Margaret Street, London W1W 8R
FACILITATOR	Gwilym Harbottle
NOTE TAKER	Yoram Blumann

Executive Committee meetings are held in public. Any member of the Forum may, if they wish, submit a written question to the Executive that will be answered at the beginning of the meeting. We regret that open discussion from the floor and subsidiary questions cannot be accommodated. All agendas and minutes can be found at www.FITZWEST.ORG/wordpress Meetings are chaired and recorded by a rotating facilitator and note taker.

AGENDA

1.	5mins	Welcome and apologies	Presenter	Facilitator
2.	2mins	Declaration of members interests	Presenter	Nick Bailey
3.	5 mins	Questions from the forum	Presenter	Facilitator
4.	5 mins	Minutes of last meeting	Presenter	Facilitator
5.	20 mins	Matters arising	Presenter	Facilitator
6.	5 mins	Chair's report	Presenter	Wendy Shillam
7.	5 mins	Secretary's report	Presenter	Nick Bailey
8.	5 mins	Treasurer's report	Presenter	Yoram BLumann
9.	5 mins	Communications report	Presenter	Comms Officer
10.	5mins	Membership report	Presenter	Gwilym Harbottle
11.	5mins	AOB	Presenter	Facilitator
12.	5mins	Sum up, overview of future tasks	Presenter	Wendy Shillam
13.	2mins	Date of next meeting	Presenter	Facilitator
14.		END 8.00pm	Presenter	Facilitator

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