

MEETING SHADOW EXECUTIVE COMMITTEE
DATE | TIME Wednesday 5th November 6.00PM
LOCATION Langham Estates, 9a Margaret St, W1

FACILITATOR YB

NOTE TAKER SB

PRESENT

Wendy Shillam	WS
Yoram Blumann	YB
Nick Bailey	NB
Gwilym Harbottle	GH
Ali Matthews	AM
Ian Milne	IM
Sharon Banoff	SB
Daniel Castle	DC

MINUTES

1. Welcome and apologies

Apologies received from Brian Weaver

2. Questions

None.

3. Minutes of last meeting

Minutes of the Forum Committee meeting of 8 October 2014 were approved.

4. Matters arising

YB offered condolences on behalf of all to WS after her recent bereavement.
Draft code of conduct was agreed, and should be put on website.

Action: AM

AM has amended constitution on website and notified WCC.
Register of interests needs to be completed by two members.

5. **Action: Two members**
Chair's report

WS has met developers of Langham St project who may be useful re refuse in immediate area.

Action: WS will place this report on ebsite, and send draft to committee, then to WCC.

WS reported on a meeting with Crossrail, which included Soho and FitzEast reps. She suggested a cross-border group should work together re prospects.

Action: WS to write to WCC for further details

WS suggested a workshop in December for committee members to work through Fitzwest priorities, abilities and actions towards producing the Plan.

This was agreed, provisionally for December 1st.

Action: WS to set up and book facilitator

Vice Chair's report

AM and SB had met Ali Alsaraf of Commonplace – an interesting prospect but all agreed too early to proceed.

AM reported on recent Environment topic group meeting.

Action: AM will put topic group reports on website.

YB proposed a meeting with local publicans re licencing,

6. **Secretary's report**

No update at present

7. **Treasurer's report**

YB has invoiced WCC for monies spent so far.

Discussion followed on the possible £7000 available for national associations, and how to obtain.

Action: YB/GH

8. **Communications Report**

SB mentioned Streetlife.com, and its site for organisations. AM has also signed up to Streetlife, and there was agreement on the need

for mutual website links.

Action: SB will draft insert for Streetlife etc. She will make contact with Fitzrovia News (DC will suggest coverage to Fitzrovia Journal editor)

It was agreed to email an update to all who came to public meeting in July.

Action: SB/WS

IM said that **LEM** have offered to buy business database for Fitzwest. This donation was accepted with thanks.

All discussed the possibility of an 'intern' help with website/social media. And/or a consultancy secondment from large local company.

9. **Membership report**

No update at present

10.

AOB

YB mentioned possible plans to pedestrianize Oxford Street and the resulting redirection of buses

Action: YB to update with more info.

NB reported that residents of **Holcroft Court** had met developer/architect, but the formal application

WS will re-contact **BBC** to arrange a meeting, with SB.

Action: WS

WS summed up with need to focus workshop on communicating and the scope plus next steps for

11. **Date of next meeting: WORKSHOP, from 5pm – 8.30pm, at Fitzrovia Community Centre**

It was agreed that the next meeting would be a workshop, to bring together the results of the topic groups. Convenors that have not yet held a discussion to do so before 1st December. The aim of the workshop would be to

1. establish a draft agenda for the plan
2. Establish a programme and plan of action

Provisional Dates for the next meetings:

	<i>Facilitator</i>	<i>Note taker</i>
12 January 2015	GH	YB
2nd February 2015	AM	NB
2nd March 2015	IM	GH